

BOARD OF TRUSTEES REGULAR MEETING  
NORTH COUNTY CEMETERY DISTRICT  
For Monday, June 17, 2024, at **5:30** P.M.  
Oak Hill Memorial Park Office  
2640 Glen Ridge Road  
Escondido, CA. 92027-4532

Mission Statement

“It is the mission of the North County Cemetery District to provide respectful and cost-effective cemetery services that meet the cultural, economic, religious and social needs of the community”.

***Agenda Items May Be Addressed in A Sequence Different Then Listed.***

***Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District Office at 2640 Glen Ridge Road, Escondido, during normal business hours.***

**AGENDA**

- A. Call meeting to order: Time \_\_\_\_\_
- B. Roll call:
- |                     |                   |                   |
|---------------------|-------------------|-------------------|
| 1) Sharon Disney    | 3) Michael D. Ott | 5) Barbara Sulier |
| 2) Steven Lochridge | 4) Colleen Lukoff |                   |
- C. Opening of Meeting
- 1) U.S. Flag Salute & Pledge of Allegiance
  - 2) Recognize visitors:
- D. Review and revision of Agenda if required.
- Public input for non-agenda items. No action will be taken on non-agenda items. Speakers limited to three minutes each.
- If you wish to call in and address the Board, please call +1 (571) 317-3112 access code 582-460-021.
- E. Minutes: Approve the minutes of the Regular Board meeting of May 20, 2024. Page 1 - 5
- F. Ratification of electronically District Orders and Certificates
- G. Review correspondence for the month of May 2024: Page 6
- H. Review Financial Report for the month of May 2024: Page 7 - 32
- I. Review District Investment Report for the month of May 2024: Page 33 – 38
- J. Continuing business:
- 1. Land Conservancy Project Page 39 - 42
  - 2. Strategic Planning Page 43

K. New Business:

- |  |         |
|--|---------|
| 1. Osiris Preened Report Project           | Page 44 |
| 2. Stotz Equipment Mower Proposal          | Page 45 |
| 3. CSDA Board of Directors Election Ballot | Page 46 |
| 4. Special Board of Trustees Meeting       | Page 47 |

L. Manager's Report:

- GM's Activities:
  - Annual Budget
  - Social Media & Public Outreach
- Operations Issues:
  - N/A
- Equipment Down for repair:
  - 2 mowers at OH
- Personnel:
  - New Hires/Terminations/Retirements/Resignations: N/A
  - Monthly Employee Safety Training for May 2024: Fire Extinguishers
  - Other Miscellaneous/Unique situations at cemeteries: N/A

Calendar, Conference, and Meeting Travel Arrangements:

- ~~CAPC Annual Conference – March 14 – 16, 2024 – Double Tree San Diego Mission Valley~~
- CSDA General Manager Leadership Summit – June 23 – 25, 2024 Anaheim, CA
- CSDA Annual Conference September 9 – 12, 2024 Indian Wells, CA.
- CAPC Education Area Meeting October 11 – 12, 2024 San Luis Obispo, CA

List of items pending:

- None

M. Trustee's Report

- Any suggestions for future agenda items.

**N. Closed Session:** Personnel Exception

With respect to every item of business to be discussed in closed session pursuant to Section Government Code 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: General Manager

**Return to Open Session:** Report out all actions and vote taken.

The meeting adjourned at \_\_\_\_\_. The next Board of Trustees meeting is scheduled to be held at 5:30 p.m., Monday, July 15, 2024, at the Oak Hill Memorial Park office. **Please submit additions or changes to this agenda to the District office not later than 4:00 p.m., Friday, July 12, 2024.** *NCCD agendas and documents included in the agenda packet can be made available in alternative formats to persons with disabilities as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and California Government Code 54954.1. Writings that are public records as described in California Government Code Section 54957.5 (a), that are distributed during a NCCD meeting are available following the meeting in alternative formats upon request by a person with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). Please notify the NCCD General Manager, in writing, at 2640 Glen Ridge Road, Escondido, CA 92027-4532, of your request. Any request for mailed copies of agendas or agenda packets is valid for the calendar year in which the request is filed and must be renewed following January 1 of each year. Individuals requesting a disability related modification or accommodation, including auxiliary aids or services, may contact the General Manager at 760\*745\*1781, three (3) calendar days in advance of the meeting, to make arrangements.*