

MINUTES OF THE REGULAR MEETING
BOARD OF TRUSTEES
NORTH COUNTY CEMETERY DISTRICT
As of August 26, 2024

The meeting of the Board of Trustees of the *North County Cemetery District* was called to order by Chairperson Dr. Steven Lochridge at 5:33 p.m., at the Oak Hill Memorial Park office. Present were Trustees, Sharon Disney and Colleen Lukoff. A quorum was present. Also present was Administration Manager Kelly Swales and General Manager Edward Serna.

The meeting began with the Salute to the U.S. Flag and the recognition of visitors.

Public input for non-agenda items; No action will be taken on non-agenda items. Speakers are limited to three minutes each.

Minutes

A motion was presented by Trustee Disney, seconded by Trustee Lukoff to approve the minutes of the July 22, 2024, Regular Board meeting.

The motion passes with 3 Aye votes.

Ayes:	3	Trustees Lochridge, Disney, and Lukoff
Nays:	0	
Abstained:	0	
Absent:	1	Trustee Sulier
Recused:	0	

District Orders and Certificates

The Board reviewed all certificates for July 2024, signed District orders/Warrants and checks as needed.

A motion was presented by Trustee Lukoff seconded by Trustee Disney, to ratify all certificates for July 2024.

The motion passes with 3 Aye votes.

Ayes:	3	Trustees Lochridge, Disney, and Lukoff
Nays:	0	
Abstained:	0	
Absent:	1	Trustee Sulier
Recused:	0	

Correspondence

The district received one correspondence for the month of July 2024. The correspondence was regarding lawn maintenance.

Financial Report

The board reviewed the Financial Report for the month of July 2024. Positive sale trends continue for the fiscal year.

Investment Report

The district had one investment that matured for the month of July 2024.

Activity for the month of July 2024 in the following accounts:

OH Endowment - there was a corporate bond that came due, these funds were reinvested in a corporate bond \$50,000 Arbor Realty Corp bond with a yield of 7.5%.

All account information/activity/interest earned for the month of July can be found on the July 2024 statements/confirmations.

Continuing Business

The GM provided an update on the Land Conservancy Project.

Trustee Sulier arrived at 5:46 p.m.

The GM provided a brief update on the implementation of the Strategic Plan.

New Business:

Following a brief discussion about the need for a new utility vehicle, a motion was presented by Trustee Disney seconded by Trustee Lukoff to accept the proposal from PDQ for the purchase of a new utility vehicle.

The motion passes with 4 Aye votes.

Ayes: 4 Trustees Lochridge, Disney, Lukoff, and Sulier
Nays: 0
Abstained: 0
Absent: 0
Recused: 0

An estimate from Holland Supply was reviewed for the purchase of a new dump trailer. A motion was presented by Trustee Lukoff seconded by Trustee Disney, to approve the purchase of a new dump trailer up to \$5,500.00 to account for any increase in price or shipping since the estimate was issued.

The motion passes with 4 Aye votes.

Ayes: 4 Trustees Lochridge, Disney, Lukoff, and Sulier
Nays: 0
Abstained: 0
Absent: 0
Recused: 0

Manager's Report

The GM will continue to work on drafting new policies to be presented to the board for review at a future date and is currently working on the budget for the new FY.

There are no updates on social media accounts.

The meeting adjourned at 6:22 p.m. The next Board of Trustees meeting is scheduled for Monday September 23, 2024, and will begin at 5:30 p.m. It will be held at the district office, 2640 Glenridge Road, Escondido, CA.

Prepared by:

Kelly Swales
Board Secretary